## **CMG**Connect **DIOCESE OF FALL RIVER**





## **End-User Instructions**

- 1. Go to <u>https://FallRiver.cmgconnect.org/</u>
- 2. Create a new account by completing all the boxes under the *Register for a New Account* area on the right side of the page. This includes your address, primary parish/school, and how you participate at your site. If you have questions please contact your parish/school coordinator.
- 3. Your dashboard will load with the required and optional training modules that have been assigned to your particular category. If you need to change your category after signing in, click the **Edit Profile** tab. Select a different category from the check list then click **Update Profile** to save your changes.
- 4. Click start under the **Safe Environment ONLINE Training** curriculum to complete the online requirements for your specific role.
- If needed, you can access a completion certificate after you finish the training. To access, return to the **Dashboard** page and click the gray *Print Certificate* button under the completed module.



For technical assistance, contact us via the <sup>O support</sup> button found in the bottom right corner of the web page.

CMGConnect Home FAQ Support State Reporting Agencies Privacy		English + Sign in	
03.26.2020 - COVID -19 Resources Click Here			
Diocese Of Fall River			
Diocese of Fall River	Do you have an account: it so, you don't need to sign up for a new one. Unix the sign in oution in the upper right hand comer of this window. Otherwise, register for a new account below.		Click Here and select "Spanish" to change
Welcome to CMG Connect	Register for a New Account		language settings before
The Diocese of Fall River training hub	Account Personal Affiliation		creating a new account.
This new system will help walk you through training requirements for your organization.	Enter your first, middle, and last name as they appear Jr., Don.	r on your driver's license or official identification. Do not use prefixes, i.e., Rev., Fr., Sr.,	
If you have done training in the past and set up an account, you will use that same username and	First Name *	Account Personal	Affiliation
password. Please click the 'Sign In' tab in the top right corner of this screen.	Username *	•	
If you are new to training, please set up an account. You will be asked to complete all required boxes.	Password *	Arcount	Carronal Affiliation
	City.	* State * Select the Primary Parish/School Please select	at which you Volunteer or Work. (Search or scroll down to find your parish.)
	Phon	Please Select a Role *	
STREET, STREET		l participate as a/an:*	
		V V V V Eacon Educator	
		Coher     Paid Parish Staff     Parish Volunteer	
Complete ALL three account creation			
screens under the <i>Register for a New Account</i>			
area. Click <b>Register</b> to complete your			IOT select other casegories with this
registration.			
<ul> <li>On your dashboard, click open up the Safe Environment of Training for your category under Required area.</li> <li>Progress through the training sas you complete each page, it will marked as one to show that the finished.</li> <li>Once you have completed the a certificate will be available und finished module on your dashboard the gray Print Certificate buttoe</li> </ul>	<ul> <li>to</li> <li><b>DNLINE</b></li> <li>r the</li> <li>sections—</li> <li>ill be</li> <li>e segment is</li> <li>training,</li> <li>er the</li> <li>bard. Click</li> <li>on to access.</li> </ul>	Diocese of Fall River Safe Environment Lipires Every 6 Years A. Safe Environment ONLINE Training - Fall River Includes: Safe Haven - It's Up to You video segments; Questions; Policy & Procedures; Code of Conduct Start O	Protecting our Youth &         Maintaining a Safe Environment         Video Page         Dome         Safe Haven - It's Up to You         (Segment I)         Video Page         In Progress         Safe Haven Questions Part I         Question/Answer Page         Rending         Safe Haven - It's Up to You         (Segment II)         Video Page         Wideo Page
*Please complete 51a Training as well. Provide a copy of that certificate.		Complete ⊘ Print Certificate 🖨	

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